

Ragdoll Fanciers Club International

Grievance Complaint Form

COMMITTEE RULES AND GUIDLINES

The proceedings of a Grievance case are considered confidential, and do have specific rules to adhere to.

- Both parties are to refrain from contacting each other, as well as outside sources, keeping the matter as confidential as possible.
- Both parties are to keep all communication in a written form, either by email or written letters.
- No phone calls or in-person discussion with the chairperson of this committee or members of this committee are allowed.
- All written communication shall be done with the chairperson only, with the understanding it is then shared with the whole committee.

If at any time during the process you feel as though a higher authority (court of law or better business bureau, etc) should take over, please notify the chairman, as then RFCI is required to step out of the situation.

If at any time the committee feels the guidelines are not being adhered to, or the case is not progressing because of either party's actions, or the case itself evolves into something the committee deems not within their capacity to handle, the committee reserves the right to withdraw itself from the complaint.

The RFCI Grievance Committee has a very limited authority, which is restricted to a breeder member's conduct within RFCI's Code of Conduct and Bylaws.

RFCI's first priority is to facilitate arbitration for two disputing parties to, hopefully, reach a fair and agreed upon solution. Punishment is always secondary, and only relied upon as a last resort.

All members of this committee and the RFCI are held harmless from any legal action based on the outcome of this submission. We do reserve the right to deny or dismiss charges based on a full investigation into the facts presented to the Grievance Committee.

This form MUST be signed by all parties.

Please fill out and sign the form below so the RFCI Grievance Committee can begin an investigation of your complaint. Recognize that RFCI is a not-for profit club that is run by volunteers.

Name: _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

Name of Breeder/Cattery this complaint is against: _____

Address: _____

Telephone: _____ Email: _____

Date Filed: _____

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Please describe the complaint in detail: (Attach a second sheet if necessary)

I, the above named Complainant, do acknowledge the facts and information I have provided are true to the best of my knowledge. I have read and understand the rules and guidelines of the Grievance process. . I will not hold the RFCI Grievance Committee, its Officers or Members responsible for any monetary, emotional, or physical harm brought about by filing this complaint. I also understand that the complaint mentioned above will be sent to the party the complaint is lodged against.

Complainant Signature: _____ Date: _____
(Written signature required)

Defendant:

This form is the complaint that has been filed against you with RFCI's Grievance Committee. Please read through the complaint and the guidelines for a Grievance case and sign the form. This signed form must be returned to the Grievance Committee Chair immediately.

I, the above named Defendant, have read the guidelines and complaint above that has been filed against me, and I understand that I have the right to provide my facts and information within 2 weeks from the date this complaint was filed. I acknowledge that the facts and information I provide are true to the best of my knowledge. I have read and understood the rules and guidelines of the Grievance process. I will not hold the RFCI Grievance Committee, its Officers or Members responsible for any monetary, emotional, or physical harm brought about by my response to this complaint.

Defendant Signature: _____ Date: _____
(Written signature required)

All parties must complete and sign this form and return to:

RFCI Grievance Chairperson